# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

## Part – A

## 1. Details of the Institution

1.1 Name of the Institution

> SREE SEVUGAN ANNAMALAI COLLEGE

1.2 Address Line 1

> DEVAKOTTAI

Address Line 2

> DEVAKOTTAI EXTENSION

City/Town

> DEVAKOTTAI

State

> TAMIL NADU

Pin Code

> 630 303

Institution e-mail address

> dvkssac@yahoo.co.in

Contact Nos.

> 04561-272251, 279208

Name of the Head of the Institution:

> Dr.G.XAVIER

Tel. No. with STD Code:

> 04561-279066

Mobile:

> 9443502890

Name of the IQAC Co-ordinator:

A.S.Arulsamy

Mobile:

9488006463

IQAC e-mail address:

dvkssac@yahoo.co.in / dvkssac@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)   TNCOGN16458

1.4 Website address:

www.sreesevuganannamalaicollege.org.in

Web-link of the AQAR:

www.sreesevuganannamalaicollege.org.in/AQAR2017-18.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|----------------------|-----------------|
| 1 | 1st Cycle | B | 2.60 | 2014 | 2014 to 2019 |
| 2 | 2nd Cycle | | | | |
| 3 | 3rd Cycle | | | | |
| 4 | 4th Cycle | | | | |

1.6 Date of Establishment of IQAC :     DD/MM/YYYY

03.10.2011

**1.7 AQAR for the year** *(for example 2010-11)*

2017 - 2018

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR  **2013-14**          (20/04/2018)
   ii.  AQAR  **2014 -15**         (17/09/2018)
   iii. AQAR  **2015- 16**         (10/10/2018)
   iv.  AQAR  **2016- 17**         (08/02/2019)

1.9 Institutional Status

University         State ✓    Central ☐    Deemed ☐    Private ☐

Affiliated College         Yes ✓    No ☐

Constituent College         Yes ☐    No ✓

Autonomous college of UGC         Yes ☐    No ✓

Regulatory Agency approved Institution     Yes ☐    No ✓

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education ✓    Men ☐    Women ☐

                     Urban ☐    Rural ✓    Tribal ☐

Financial Status    Grant-in-aid ✓    UGC 2(f) ✓   UGC 12B ✓

                 Grant-in-aid + Self Financing ✓   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ✓    Science ✓    Commerce ✓    Law ☐    PEI (Phy Edn) ☐

TEI (Edu) ☐    Engineering ☐    Health Science ☐    Management ☐

Others   (Specify)    .   Not Applicable

1.11 Name of the Affiliating University *(for the Colleges)*    Alagappa University, Karaikudi

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

**Nil**

Autonomy by State/Central Govt. / University    Nil

| | | | |
|---|---|---|---|
| University with Potential for Excellence | NA | UGC-CPE | NA |
| DST Star Scheme | NA | UGC-CE | NA |
| UGC-Special Assistance Programme | NA | DST-FIST | NA |
| UGC-Innovative PG programmes | NA | Any other (*Specify*) | NA |
| UGC-COP Programmes | NA | | |

## 2. IQAC Composition and Activities

2.1 No. of Teachers — 11

2.2 No. of Administrative/Technical staff — 5

2.3 No. of students — 2

2.4 No. of Management representatives — 3

2.5 No. of Alumni — 3

2. 6  No. of any other stakeholder and

community representatives — 2

2.7 No. of Employers/ Industrialists — 2

2.8  No. of other External Experts — ---

2.9 Total No. of members — 25 (*3 Dual Positions)

2.10 No. of IQAC meetings held — 4

2.11 No. of meetings with various stakeholders:    No. 4    Faculty 2

Non-Teaching Staff Students  1   Alumni 1   Others ---

2.12 Has IQAC received any funding from UGC during the year?    Yes        No

If yes, mention the amount  –    ☐    ☑

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | Nil | International | Nil | National | Nil | State | Nil | Institution Level | Nil

   (ii) Themes

2.14 Significant Activities and contributions made by IQAC

Monthly Meetings held.
 Discussing various issues related to quality on the campus
Demanding more  infrastructure.

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality

   enhancement  and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
| --- | --- |
| More spacious building for library | Now made available with upstairs the new auditorium. |
| Regular sanitation at Boys and Girls toilets | Now arranged permanently. |
| More classrooms for accommodating more students demanded | Was Under Construction and opened for use on 18.01.2017 |
| The need for a Basket Ball Ground conveyed to the Management | Was considered, constructed and brought to use in 2018. |

   * *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes  ✓      No ☐

   Management ✓      Syndicate ☐      Any other body ☐

   Provide the details of the action taken

- All buildings got painted
- College library moved to the new place upstairs the Auditorium..
- Additional classrooms approved

# Part – B

## Criterion – I

## 1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | -- | -- | 3 | -- |
| PG | -- | | 5 | -- |
| UG | 8 | -- | 2 | -- |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| **Total** | 8 | | 10 | |

| Interdisciplinary | | | | |
|---|---|---|---|---|
| Innovative | | | | |

✓

1.2  (i) Flexibility of the Curriculum: CBCS/~~Core/Elective option / Open options~~
    (ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | 14 |
| Trimester | -- |
| Annual | -- |

1.3 Feedback from stakeholders*
Alumni          Parents ✓    Employer    Students        ✓
    *(On all aspects)*

        Mode of feedback    :    Online    Manual ✓  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

New Syllabus for UG & PG Courses from 2017 – 2020.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

# Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 44    | 36               | 8                    | -          | -      |
| 30    | 30(SF)           | -                    | -          | -      |

2.2 No. of permanent faculty with Ph.D.        20

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| 1 | 4 | 0 | 0 | 0 | 0 | 0 |   | 1 | 4 |

2.4 No. of Guest and Visiting faculty and Temporary faculty    _    |    -    | 30 (SF)

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|----------------|--------------------|-----------------|-------------|
| Attended       | 17                 | 20              | -           |
| Presented papers | 10               | 9               | 1           |
| Resource Persons | 4                | 4               | 2           |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Exposure to students/scholars and faculty members through seminars / workshops / lectures / Demos
- Departmental initiatives of sorts like weekly research colloquiums, web-sourced learning, etc.
- ICT Enabled Teaching-cum-Learning by students/scholars and faculty members

2.7 Total No. of actual teaching days
during this academic year        180

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)        Nil

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development        5 (BS)
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students        81%

2.11 Course/Programme wise
distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III  % | Pass % |
| UG | 321 | (6)3% | (93)47% | (88)44% | (11)6% | (198) 62% |
| PG | 37 | -- | (35)98% | (1)2% | -- | (36) 98% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|---|---|
| Refresher courses | 15 |
| UGC – Faculty Improvement Programme | -- |
| HRD programmes | -- |
| Orientation programmes | -- |
| Faculty exchange programme | -- |
| Staff training conducted by the university | -- |
| Staff training conducted by other institutions | -- |
| Summer / Winter schools, Workshops, etc. | -- |
| Others | -- |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 34 | 15 | 10 | 9 |
| Technical Staff | 0 | | | |

# Criterion – III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> 1.Orienting and motivating members of the staff for applying for projects with external funding agencies of all types.

3.2     Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | --        | 1       | --         | --        |
| Outlay in Rs. Lakhs | --        | --      | 3,63,600   | --        |

3.3     Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | --        | --      | -          | --        |
| Outlay in Rs. Lakhs | --        | --      | -          |           |

3.4     Details on research publications

|                          | International | National | Others |
|--------------------------|--------------|----------|--------|
| Peer Review Journals     | 11           | 6        | --     |
| Non-Peer Review Journals | 4            | 1        | --     |
| e-Journals               | 7            | --       | --     |
| Conference proceedings   | 1            | 1        | --     |

3.5 Details on Impact factor of publications:

Range [ 1.5 –3.5 ]   Average [ 2.5 ]   index [ - ]   No s. in SCOPUS [  ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|-----------------------|---------------|----------------------------|------------------------|----------|
| Major projects | -- | -- | -- | -- |
| Minor Projects | -- | -- | -- | -- |
| Interdisciplinary Projects | -- | -- | -- | -- |
| Industry sponsored | -- | -- | -- | -- |
| Projects sponsored by the University/ College | -- | -- | -- | -- |
| Students research projects *(other than compulsory by the University)* | -- | -- | -- | -- |
| Any other(Specify) | -- | -- | -- | -- |
| Total | -- | -- | -- | -- |

3.7 No. of books published    i) With ISBN No.    [ -- ]    Chapters in Edited Books    [ -- ]

ii) Without ISBN No.    [ -- ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ -- ]    CAS [ -- ]    DST-FIST [ -- ]

DPE [ -- ]    DBT Scheme/funds [ -- ]

3.9 For colleges    Autonomy [ -- ]    CPE [ -- ]    DBT Star Scheme [ -- ]

INSPIRE [ -- ]    CE [ -- ]    Any Other (specify) [ -- ]

3.10 Revenue generated through consultancy    [ Nil ]

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | 1 | -- | -- | -- | -- |
| Sponsoring agencies | -- | -- | -- | -- | -- |

3.12 No. of faculty served as experts, chairpersons or resource persons    [ 11 ]

3.13 No. of collaborations    International [ -- ]    National [ -- ]    Any other [ -- ]

3.14 No. of linkages created during this year    [ -- ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [ -- ]    From Management of University/College [ -- ]

Total [ -- ]

3.16 No. of patents received this year

| Type of Patent | | Number |
|---|---|---|
| National | Applied | |
| | Granted | |
| International | Applied | …Nil… |
| | Granted | |
| Commercialised | Applied | |
| | Granted | |

3.17 No. of research awards/ recognitions received by faculty and research fellows

   Of the institute in the year

3.18

| Total | International | National | State | University | Dist | College |
|-------|--------------|----------|-------|------------|------|---------|
| ...Nil... | | | | | | |

No. of faculty from the Institution

who are Ph. D. Guides
and students registered under them | 7 |     | 10 |

3.19 No. of Ph.D. awarded by faculty from the Institution    | -- |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

   JRF | -- |    SRF | -- |    Project Fellows | -- |    Any other    | -- |

3.21 No. of students Participated in NSS events:

University level | -- |    State level | -- |

National level | -- |    International level | -- |

3.22 No. of students participated in NCC events:

University level | 41 |    State level | 19 |

National level | 3 |    International level | -- |

3.23 No.  of Awards won in NSS:        **NIL**

University level | 1 |    State level | -- |

National level | -- |    International level | -- |

3.24 No.  of Awards won in NCC:

University level | 02 |    State level | 01 |

National level | -- |    International level | -- |

3.25 No. of Extension activities organized

University forum | -- |    College forum | -- |

NCC | 2 |    NSS | 10 |    Any other | -- |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness programme on the dangers of Plastic usage - with the support of the Devakottai Municip[ality staff.(14.07.2017)

- An Awareness camp on Eye Donation organized for the students and the public on 23.07.2017.

- A blood donation camp was organized on the campus on 12.12.2017 in association with the Government Hospital, Karaikudi, supported by HDFC Bank, Devakottai. 80 units of blood were donated to the needy at Government Hospitals at Devakottai and Karaikudi.

## Criterion – IV
## 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 50 Acres | -- | -- | 50 Acres |
| Class rooms | 30 | -- | -- | 30 |
| Laboratories | 6 | -- | | 6 |
| Seminar Halls | 2 | -- | -- | 2 |
| No. of important equipments purchased (≥ 1-0 lakh)  during the current year. | -- | -- | -- | -- |
| Value of the equipment purchased during the year (Rs. in Lakhs) | -- | -- | -- | -- |
| Others | -- | -- | -- | -- |

4.2 Computerization of administration and library

GPF Accounting, Pay Bill, CPS Accounting, WIFI (Partial), All Notifications

4.3  Library services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 25658 | | 6 | 90,326.00 | 25664 | -- |
| Reference Books | | | | | | |
| e-Books | | | | | | |
| Journals | 32 | | | | 32 | |
| e-Journals | | | | | | |

| | | | | | |
|---|---|---|---|---|---|
| Digital Database | | | | | |
| CD & Video | 16 | | | 16 | |
| Others (specify) | | | | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 53 | 02 | 01 | 01 | Nil | Nil | Nil | Nil |
| Added | Nil | Nil | Nil | Nil | Nil | Nil | Nil | Xerox machine -1 |
| Total | 53 | 02 | 01 | 01 | Nil | Nil | Nil | 1 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Nil

4.6 Amount spent on maintenance in lakhs :

i) ICT `--`

ii) Campus Infrastructure and facilities `--`

iii) Equipments `--`

iv) Others `--`

**Total :** `--`

# Criterion – V
# 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Remedial and Bridge Coaching
- Communication exercises
- Placement training and guidance

5.2 Efforts made by the institution for tracking the progression

- Scholarship
- Communal Reservation and Gender Equality
- Campus Tranquillity
- Student Feedback

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|---|---|---|---|
| 1025 | 100 | 8 | 1133 |

(b) No. of students outside the state 

| Nil |
|---|

(c) No. of international students 

| Nil |
|---|

Men 

| No | % |
|---|---|
| 436 | 38 |

Women 

| No | % |
|---|---|
| 697 | 62 |

| | Last Year | | | | | | This Year | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 24 | 288 | Nil | 785 | Nil | 1097 | 21 | 296 | Nil | 816 | Nil | 1133 |

Demand ratio   1:2      Dropout % Less than 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> i. Department level initiatives like development of Competitive Exam skills.
> ii. Interaction with successful candidates like Revenue Inspector, VAO.
> iii. Special Coaching for UGC-NET/SET, TNPSC Exams.
> iv. Career Guidance and Counselling.

No. of students beneficiaries 

| 841 |
|---|

5.5 No. of students qualified in these examinations

NET | Nil |    SET/SLET | Nil |    GATE | Nil |    CAT | Nil |

IAS/IPS etc | Nil |    State PSC | Nil |    UPSC | Nil |    Others | Nil |

5.6 Details of student counselling and career guidance

| |
|---|
| i.     Orientation Programme for Freshers |
| ii.    Bridge Course and Remedial coaching for the needy students |
| iii.   Department level guidance in career opportunities |

No. of students benefitted    862

5.7 Details of campus placement

|  | *On campus* |  | *Off Campus* |
|---|---|---|---|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| - | -- | -- | 8 |

5.8 Details of gender sensitization programmes

| |
|---|
| i.     Counselling given to Women students to sensitize them with regard to gender biases. |
| ii.    Special Conferences arranged with experts in law and women organizations. |

## 5.9 Students Activities

   5.9.1    No. of students participated in Sports, Games and other events

State/ University level   7    National level   --    International level   Nil

No. of students participated in cultural events

State/ University level    National level    International level

96     Nil     Nil

   5.9.2    No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   11    National level   4    International level   Nil

Cultural: State/ University level   70    National level   Nil    International level   Nil

5.10 Scholarships and Financial Support

|  | Number of students | Amount |
|---|---|---|
| Financial support from institution | Nil | Nil |
| Financial support from government | 438 | 13,41,490 |
| Financial support from other sources | Nil | Nil |
| Number of students who received International/ National recognitions | Nil | Nil |

5.11   Student organised / initiatives

Fairs       : State/ University level   | Nil |     National level   | Nil |     International level   | Nil |

Exhibition: State/ University level   | 01 |     National level   | Nil |     International level   | Nil |

5.12   No. of social initiatives undertaken by the students        | 4 |

5.13 Major grievances of students (if any) redressed: <u>more classrooms added</u>

# Criterion – VI

## 6.  Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision**   – **L**earning **I**s **F**or **E**xcellence – **LIFE**
>
> **Mission**  – **P**roviding the **R**ural Youth the **O**beissance with **V**alue-based **I**nstruction and **D**iscipline through **E**ducation - **PROVIDE**

6.2 Does the Institution has a Management Information System

> 1.  Yes. Partly. General Administration is quasi-computerized.
> 2.  Admission and attendance are semi-computerized.
> 3.  Website is informative with more links and updated scrolls.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> Done by the University (Alagappa University, Karaikudi)

6.3.2   Teaching and Learning

> 1.  Hands-on experience, self-learning, peer-learning, and e-learning are encouraged in addition to traditional lecture method.
> 2.  Continuous Internal Assessment and Systematic Learning with multi-media thrust.

### 6.3.3 Examination and Evaluation

1. Term-end and Final exams are conducted by the University.
2. Continuous Internal Assessment conducted by the college.

### 6.3.4 Research and Development

1. Project Culture Thrust implemented to Final Year Post-Graduate students.
2. Teaching faculty without Ph.D. are encouraged to take up Research programmes.
3. All the teaching staff, with or without Ph.D. motivated to apply for financial aids to pursue research projects to be socially productive.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- More library books and journals added every year
- Enhancement of ICT in all the Departments emphasized.

### 6.3.6 Human Resource Management

- Orientation/Refresher courses
- Career advancement scheme
- Inland and overseas participation in conferences and seminars.

### 6.3.7 Faculty and Staff recruitment

Done by the Management as per need under norms and procedures Prescribed by the Government.

### 6.3.8 Industry Interaction / Collaboration

Nil

### 6.3.9 Admission of Students

Based on merit and the Reservation Policy of the Government Transparency and early completion of admission effected.

6.4 Welfare schemes for

| | |
|---|---|
| Teaching | Group Insurance, Health Club, Festival Advance, Gym, Canteen, Co-operative Thrift and Loan facility, etc. |
| Non teaching | Group Insurance, Health Club, Festival Advance, Gym, Canteen, Co-operative Thrift and Loan facility, etc |
| Students | Scholarship, Fee Concession, Gym, Canteen, Ladies Rest Room, Fee concession and Add-on Courses through IGNOU, etc. |

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done    Yes  ✓    No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Expertise | Yes | Senior Faculty and IQAC |
| Administrative | Yes | JDCE, Madurai | Yes | Government Audit Bodies |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes    Yes  ✓    No

For PG Programmes    Yes  ✓    No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Made by the University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Leadership development given

6.11 Activities and support from the Alumni Association

- Online alumni registration and interaction
- Prizes for College Sports Day sponsored

6.12 Activities and support from the Parent – Teacher Association

- Annual meets held
- Teaching staff appointed under PTA fund as per need.

6.13 Development programmes for support staff

- ICT training given
- Career benefits given when qualification and skills are met with

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Many saplings planted
- Medicinal plants nurtured
- Reduction of plastics use strived for

# Criterion – VII

# 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Two day Freshers Orientation given to the students on Motivation, Self-analysis, and career opportunities.
- Use of multimedia in all spheres of learning in all the Departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- General hygiene of Staff , students and the environment improved.
- Staff vacancies filled.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Extension activities/community outreach programme planned and executed.
- Soft Skill Development

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Green cover expansion in the campus initiated
- Students encouraged to plant saplings in their surroundings

7.5 Whether environmental audit was conducted?     Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Nil

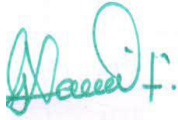## 8. **Plans of institution for next year**

- Get More space for Students and Staff.
- Improvement of Quality on all fronts, Teaching, Learning and Administration.


*Name*   A.S.ARULSAMY                                      *Name*   DR.G.XAVIER


_____                    _____

*Signature of the Coordinator, IQAC*                    *Signature of the Chairperson, IQAC*


_____***_____